

**Town of Bayside
Regular Council Meeting Minutes
December 9, 2025**

1. Call to Order

Mayor Pro Tem Vega called the meeting to order at 6:30 p.m. followed by a Silent Invocation and the Pledge of Allegiance.

2. Roll Call

Mayor Pro Tem David Vega and Councilmembers Place II Charmaine Briseno, Place III Sandra Haley, Place IV Daniel Molina, and Place V Steven Nix were present. Mayor Sharon Scott was absent.

3. Items by Citizens

Mr. Frank Mendoza signed up to speak; however, he will wait until his permits are discussed.

4. Discuss/Consider/Act on approving minutes from the Special Meeting on November 13, 2025

Mayor Pro Tem Vega read the agenda item. Councilmember Haley made a motion to accept the meeting minutes from November 13th. Councilmember Nix seconded the motion. The motion carried unanimously.

5. Discuss/Consider/Act on approving paying new expenses/bills

Mayor Pro Tem Vega read the agenda item. Councilmember Molina made a motion to pay the new expenses/bills. Councilmember Nix seconded the motion. The motion carried unanimously.

6. Discuss/Consider/Act on approving building permits, culvert permits, and permit extensions

Mayor Pro Tem Vega read the agenda item. The first permit was an electrical permit for 720 Copano Bay Drive. Everything is in order. Councilmember Nix moved to approve the electrical permit for 720 Copano Bay. Councilmember Haley seconded the motion. The motion carried unanimously.

The second permit was an electrical permit for a Roo Investments Revocable Trust at 103 Salt Flat Road. Councilmember Nix moved to approve the electrical permit for 103 Salt Flat Road. Mayor Pro Tem Vega brought to the Council's attention that this is for Lots 1, 2, and 3. Councilmember Haley asked about the ownership. Councilmember Briseno replied. They filed it with the Appraisal District today. Everything is in order now. Councilmember Nix remade his motion to move to approve the electrical permit for 103 Salt Flat Road, Lots 1, 2, and 3. Councilmember Haley seconded the motion. The motion carried unanimously.

The third permit was for a plumbing permit at 103 Salt Flat Road addressing Lots 1, 2, and 3. Councilmember Nix moved that we approve the plumbing permit for 103 Salt Flats Road for Lots 1, 2, and 3. Councilmember Haley seconded the motion. The motion carried unanimously.

The final permit was for a fence at 1516 Second Street. Mayor Pro Tem Vega asked if Councilmember Briseno was able to get the information on the fencing material. She responded. It is going to be the same thing as across the street. Mayor Pro Tem Vega informed Council he is going to have to cut the corner. Councilmember Briseno asked. Do you want to approve it or make him wait another month? Mayor Pro Tem Vega asked for a motion. Councilmember Nix moved to approve the fence permit for 1516 Second Street after notifying him it's necessary to cut the corner to meet the ordinance. Councilmember Molina seconded the motion. The motion carried unanimously.

7. Discuss/Consider/Act on approving a water well permit for 2411 First Street

Mayor Pro Tem Vega read the agenda item. Mr. Cody Kreft addressed the Council on the water well permit for 2411 First Street. He wanted to get clarification on the setbacks. He said the 200 feet back would put him to close to the water's edge. He mentioned there are existing wells that are closer than that. Mayor Pro Tem Vega informed him those were put in way before this ordinance, which says 200 feet back. Anything after the ordinance is 200 feet. Mr. Kreft wanted special consideration due to erosion. Councilmember Briseno informed him the address on his permit is wrong. The Appraisal District has it as Strand Street, and we have to go by whatever the Appraisal District says. She also informed him we have to have a diagram of where it's going to go. There was a short discussion on a variance. Councilmember Briseno made a motion to approve pending you change the address and bring a drawing to show it's 200 feet from the utility line. Councilmember Nix seconded the motion. The motion carried unanimously.

8. Discuss/Consider/Act on appointing members to the Planning Commission

Mayor Pro Tem Vega read the agenda item and announced we have two requests. Councilmember Nix moved to appoint Barbara Gray to the Planning Commission. Councilmember Haley seconded the motion. The motion carried unanimously. Councilmember Haley motioned to appoint Sandra Favela. Councilmember Nix seconded the motion. The motion carried unanimously.

9. Discuss/Consider/Act on appointing a Public Information Officer as required by HB 33

Mayor Pro Tem Vega read the agenda item. After a short discussion and Councilmember Nix volunteering to do it if we can't get anyone else, Councilmember Nix moved to take no action for the moment and then changed the motion to table it. Councilmember Haley seconded the motion. The motion carried unanimously.

10. Discuss/Consider/Act to take any necessary action or authorization to enter in a Memorandum of Understanding (MOU) for engineering assessment of the Bayside Wastewater Treatment Plant and development of a Wastewater Treatment Facility Action Plan with the Coastal Bend Council of Governments. This is a no-cost program.

Mayor Pro Tem Vega read the agenda item. Councilmember Haley explained this is the program we mentioned last month. It is through the Coastal Bend Council of Governments. There is no cost to the Town for it. Councilmember Haley made a motion to enter a memorandum of understanding with the Coastal Bend Council of Governments. Councilmember Briseno seconded the motion. The motion carried unanimously.

11. Discuss/Consider/Act on applying for the Water Utilities Technical Assistance Program (WUTAP)

Mayor Pro Tem Vega read the agenda item. Councilmember Haley explained this is a complementary memorandum of understanding to help us with future funding. She made a motion that we enter into a memorandum of understanding with the Texas Water Development Board. Councilmember Briseno seconded the motion. The motion carried unanimously.

12. Discuss/Consider/Act on setting a Public Hearing to repeal Ordinance 38E Amendment Shipping Containers

Mayor Pro Tem Vega read the agenda item. Councilmember Briseno informed Council. We need to make a decision. So, I put on here to find out what's the next step. It has to go into the paper. There was a discussion on what the amendment allows, needing to have a public hearing and needing to decide. Councilmember Briseno made a motion to have a public hearing on January 13th at 6:00 p.m. Councilmember Nix seconded the motion. The motion carried unanimously. Mr. Leroy Favela asked. How will y'all make a decision at it? He was informed they would listen to the public not make a decision at the public hearing.

13. Discuss/Consider/Act on identify companies who do work in the Town of Bayside and operate vehicles or equipment within our Town limits and issuing them a letter from the Town requesting they instruct their drivers to minimize damage to streets

Mayor Pro Tem Vega read the agenda item. The Council discussed the proposed letter, giving it to people when they come in to get a permit, the only company the Town has a contract with is Republic Services, road easements getting torn up too, and it being a courtesy asking them to be careful. Also discussed was putting it on the website and deliveries being made when the ditches are wet. Councilmember Briseno made a motion to add "and easements" and to post it on the website and hand it out to contractors. Councilmember Haley seconded the motion. The motion carried unanimously.

14. Discuss/Consider/Act on picking a day to honor Kim Herman for her work on the mural on the park restrooms

Mayor Pro Tem Vega read the agenda item. Councilmember Nix informed Council we got a nice pretty mural on the restroom. She spent almost five months on it while she was here on vacation. It is only proper to pick a day and honor her. He suggested declaring January 6th Kim Herman Day and maybe putting a picture in the newspaper. Councilmember Nix concluded. Insomuch that Kim Herman dedicated many months and much work and skill between November 2024 and April 2025 in painting the beautiful wildlife mural in the Bayside park. I move that in appreciation of her talent and effort this Council declare January 6, 2026 "Kim Herman Day" in the Town of Bayside and present her with a certificate of appreciation on that day at 12:00 noon for her part in the beautification of our Town. Councilmember Briseno seconded the motion. The motion carried unanimously.

15. Discuss/Consider/Act on scheduling to clean the community center

Mayor Pro Tem Vega read the agenda item. Councilmember Briseno informed Council. It doesn't get cleaned enough. Stuff is left undone all the time. It's not being mopped. You go

outside in the hall right now, and there is trash underneath the yellow chairs, and we have people renting the community center. So, we need to have some form of scheduling for them to come in and clean this building. Even if it is just once a month. Every two weeks, they can come in and sweep because they're not doing it now. Councilmember Nix asked. Who? Councilmember Briseno replied. Maintenance. There was a short discussion on maintenance should be cleaning the building. Councilmember Briseno continued. They came in and mopped the kitchen floor with water and that was it. If you look at the ceiling fans, they haven't been cleaned since maybe a year ago. The baseboards haven't been cleaned since a few of us came in and cleaned it maybe a year ago. Councilmember Nix moved that we instruct the city maintenance workers to thoroughly clean the community center on a monthly basis the first week of the month. There was a discussion on who calls maintenance, trash bags not being left out, the mop bucket not being left out for mopping after rentals, and no cleaning supplies left out. Mayor Pro Tem Vega input. We didn't allow them to mop because we didn't want anybody to just use any kind of chemicals. Councilmember Briseno commented. Well, the stuff is in there. A citizen asked about the cleaning of the park restrooms. Councilmember Briseno responded. It is her understanding they look at the restrooms on Mondays and Fridays. It was pointed out that was not on the agenda. Councilmember Briseno seconded the motion. The motion carried unanimously.

16. Adjournment

Councilmember Nix made a motion to adjourn. Councilmember Haley seconded the motion. The motion carried unanimously.

The meeting adjourned at 7:09 p.m.

Respectfully submitted,



Connie Cramer

City Secretary