

**Town of Bayside
Regular Council Meeting Minutes
June 10, 2025**

1. Call to Order

Mayor Sharon Scott called the meeting to order at 6:30 p.m. followed by a Silent Invocation and the Pledge of Allegiance.

2. Roll Call

Mayor Sharon Scott, Mayor Pro Tem David Vega, and Councilmembers Place II Charmaine Briseno, Place IV Daniel Molina, and Place V Steven Nix were present. Councilmember Place III Donna Easton was absent.

3. Consider and approve a resolution to apply for the TDHCA HOME Program

Mayor Scott informed Council Donna Johnson with GrantWorks was supposed to be here but wasn't able to come. This is for low-income residence for repairs. It would not cost the city anything. There was a discussion on some of the things that had been done in the past. Councilmember Nix moved we approve a resolution to apply for the TDHCA HOME Program. Councilmember Briseno seconded the motion. The motion carried unanimously.

4. Mayor's Comments

A. Update on BBQ Pits

The BBQ pits have been ordered. Only one has come in. Ken Dahl input if you need help with them let me know.

B. Update on roads

The crew should be back tomorrow weather permitting.

C. Update on pier repair

Four people were contacted. Only Coastal Pier & Docks gave us a bid. They will be here Friday to start on the lower deck.

5. Items by Citizens

Daniel Osuna signed up to speak; however, he will wait until number 9 on the agenda.

6. Discuss/Consider/Act on approving minutes from the Public Hearing and Regular Meeting on April 8, 2025, the Canvas Meeting on May 12, 2025, and the Public Hearing and Regular Meeting on May 13, 2025

Mayor Scott read the agenda item. Councilmember Briseno motioned to approve all the minutes from all the dates. Councilmember Molina seconded the motion. The motion carried unanimously.

7. Discuss/Consider/Act on approving paying new expenses/bills

Mayor Scott read the agenda item. Mayor Pro Tem Vega made a motion to approve. Councilmember Nix seconded the motion. The motion carried unanimously.

8. Discuss/Consider/Act on approving building permits, culvert permits, and permit extensions

Mayor Scott read the agenda item. The Council considered a fence permit for 906 First Street.

Councilmember Nix moved to approve. Councilmember Briseno seconded the motion. The motion carried unanimously.

The Council considered a permit extension for Bryan Meador. Councilmember Briseno motioned to take no action. Councilmember Nix seconded the motion. The motion carried unanimously.

9. Discuss/Consider/Act on Application for Conditional Use Permit at 1102 First Street

Mayor Scott read the agenda item. The application under consideration was for a Conditional Use Permit for 1102 First Street. There was a discussion on it being for a shop and guest quarters, 1620 square foot of which 940 is livable space, the engineering, foundation and architectural plans have been submitted, and the site is marked. There were questions about phase two, if someone would be living in it, the 940 square feet, and if the house would be two stories because it has to be taller than the garage. Also discussed was the living space inside the house, the builder informing Council the guest suite would be for the homeowners, the conditional use having to be 1,000 square feet, not being able to have separate taps or meters, and the paperwork not having a floor plan. Mr. Osuna had a floor plan with him. He showed it to the Council. He informed Council there is 470 square feet of living space upstairs and 470 down stairs. Jeff Bernsen informed Council the P & Z needs to dive into this. It is kind of new. Councilmember Briseno informed Mr. Osuna the zoning on the paperwork would have to be updated, and the setbacks have been checked. Mayor Pro Tem Vega added on the Residential Checklist you have N/A on several items that need to be corrected.

Councilmember Molina motioned to accept it pending turning in floor plans, changing the zoning to residential, and adding the setbacks to it. Councilmember Nix seconded the motion. The motion carried unanimously.

10. Discuss/Consider/Act on request from property owner at 1912 First Street concerning utility bill

Mayor Scott read the agenda item and informed Council this person had a tremendous water bill of \$1,700.00. She is requesting to be able to make four payments plus her regular bill and to adjust her sewer bill. Mayor Pro Tem Vega reminded Council she had made a payment already and we have not adjusted her sewer off. Councilmember Briseno motioned to accept the payments of four equal payments and to take an average of six months of sewer usage and adjust off the rest of the sewer and that she still makes her regular payment.

Councilmember Molina seconded the motion. The motion carried unanimously.

11. Discuss/Consider/Act on advertising for a maintenance employee

Mayor Scott read the agenda item. Councilmember Briseno motioned to advertise for a maintenance employee. Mayor Scott asked if it would be full time or part time. There was a discussion on checking into Indeed, listing it on TWC again, full time, and Indeed probably being prohibited cost wise. It was posted on Facebook, TWC and our website last time. Councilmember Nix volunteered to look into the cost of Indeed. Councilmember Nix moved that we place it on the TWC website and list it as full time or part time. There was a short discussion on whether to post it in a different newspaper. It was decided to post it on TWC and Councilmember Nix will check out Indeed. Councilmember Molina seconded the motion. The motion carried unanimously.

12. Discuss/Consider/Act on Special Events Permit Application for Bayside 4th of July Event

Mayor Scott read the agenda item. Councilmember Molina made a motion to approve the Special Events permit. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

13. Discuss/Consider/Act on setting a date for a budget workshop

Mayor Scott read the agenda item. After a short discussion on when to have it, Councilmember Briseno made a motion to have the budget workshop on June 24th at 5:00 p.m. Councilmember Molina seconded the motion. The motion carried unanimously.

14. Discuss/Consider/Act on approving the event and funding from the Park, Pier, & Recreation Account for the Park, Pier, & Recreation Committee's End of Summer Back to School Bash #1-2025

Mayor Scott read the agenda item. Councilmember Briseno asked if they had anything else but a water slide. Mayor Scott suggested we wait and see what the Planning Commission decides. Mayor Pro Tem Vega added. We have to consider we are in a drought. After a short discussion, Councilmember Briseno made a motion to take no action at this time. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

15. Discuss/Consider/Act on substandard form for 628 Fourth Street submitted by the Planning, Zoning, & Substandard Commission

Mayor Scott read the agenda item. There was a discussion on the pictures, one of which was not of the correct structure, the inspection form used not being the forms in the office, Ken Dahl claiming they were, and putting the forms on the agenda on the 18th for Council to decide. Councilmember Briseno made a motion to take no action at this time. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

16. Discuss/Consider/Act on the following proposed revised building permit forms

A. Electrical Permit Application

B. Plumbing Permit Application

C. Mechanical Permit Application

Mayor Scott read the agenda item. Councilmember Briseno explained the permits and why the change, the form being updated with inspections, and it being highlighted on the permit if work does not commence within 180 days the permit will expire.

Councilmember Nix moved to approve these permits. Councilmember Molina seconded the motion. The motion carried unanimously.

17. Discuss/Consider/Act: Discuss the possibility of eliminating the playground equipment due to repeated costs, labor, and potential liability to the town

Mayor Scott read the agenda item. Barbara Gray, Park, Pier, & Recreation Committee Chairperson, informed the Council they had a meeting yesterday. They don't want to take the playground down. They want to do repairs. The Committee wants to submit a plan to do repairs ourselves and look for grants. Councilmember Briseno motioned to not remove the playground and to look at repairing it. Councilmember Molina seconded the motion. The

motion carried unanimously. There was a discussion with the public present about the \$.50 voluntary contribution on the utility bill, receiving \$84 to \$85 in volunteer contributions monthly, the accounts in the volunteer account and the park & pier account, what the money in the voluntary account can be used for, and what the park committee needs to do to recommend to Council to use the money in the voluntary account for playground equipment.

18. Discuss the possibilities of what could replace the playground. Discuss TML and the search results' opinion on the town's liability

This item was not discussed.

19. Discuss getting bids on potential safer options and projects to replace the playground equipment

This item was not discussed.

20. Discuss/Consider/Act unused Park budget funds roll over to the park budget line item every budget year

Mayor Scott read the agenda item. After a short discussion, Mayor Scott suggested when we work on our budget, we can discuss that. Councilmember Briseno made a motion to contact Hal George and ask if we can roll it into the park fund account, a donation account, and we won't make a decision until we get an answer from him. Councilmember Nix seconded the motion. The motion carried unanimously.

21. Discuss the (included) response from TML regarding committee members attending council meetings. Discuss the definition of the terms in the TOMA, "advisory in nature" and "deliberation." Act on upholding the TOMA and TML opinion that all members of a committee that is advisory in nature and does not deliberate a final ruling may attend council meetings.

Mayor Scott read the agenda item. There was a discussion between the Council and commission members present on their thoughts on the matter.

22. Adjournment

Councilmember Briseno made a motion to adjourn. Councilmember Molina seconded the motion. The motion carried unanimously.

The meeting adjourned at 7:34 p.m.

Respectfully submitted,



Connie Cramer
City Secretary