

**Town of Bayside  
Special Council Meeting Minutes  
June 24, 2025**

**1. Call to Order**

Mayor Scott called the meeting to order at 4:45 p.m.

**2. Roll Call**

Mayor Sharon Scott, Mayor Pro Tem David Vega, and Councilmembers Place II Charmaine Briseno, Place IV Daniel Molina, and Place V Steven Nix were present. Holdover Councilmember Place III Donna Easton was absent.

**3. Discuss/Consider/Act on approving building permits**

Mayor Scott read the agenda item. The permit under consideration was for 1516 Second Street. The setbacks have not been checked because they have not been staked. The 911 address has not been posted on the property. The property owner did come in and sign, and he emailed proof of property. The building inspector will be in tomorrow to look at the plans. We still need a copy of the electrical license. The property owner has been informed the property must be staked. Mayor Pro Tem Vega informed Council he will have to have a grinder pump because he is on a force main. Councilmember Nix motioned to approve pending we received the electrical licensing, the staking of the property, the posting of the 911 address, and the inspection of the plans by the building inspector. Councilmember Briseno seconded the motion. The motion carried unanimously.

**4. Discuss/Consider/Act on steps Council wants to take to fill Council Place III**

Mayor Scott read the agenda item. Councilmember Nix suggested waiting till the next scheduled meeting to appoint someone, putting it out there, and posting it on the website and Facebook with a deadline on July 7<sup>th</sup>. Mayor Scott asked if that was his motion. He responded. So moved. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

**5. CLOSED SESSION**

**A. Discuss Personnel Matters as per Government Code 551.074 to deliberate the employment, evaluation, duties, and responsibilities of water/sewer personnel**

**B. Discuss Personnel Matters as per Government Code 551.074 to review applications for a maintenance employee**

Mayor Scott read the agenda items and announced the Council is going into closed session at 4:55 p.m.

**6. Return to OPEN SESSION: Discuss/deliberate/act on matters discussed in Closed Session**

Mayor Scott announced the Council was back in Open Session at 5:45 p.m.

A. Mayor Scott read the agenda item. Councilmember Briseno motioned to follow through with getting the Town back into compliance with TCEQ by July 14<sup>th</sup>. Councilmember Nix seconded the motion. The motion carried unanimously.

B. Mayor Scott read the agenda item. Councilmember Briseno motioned to put on the July agenda to schedule an interview. Councilmember Nix seconded the motion. The motion carried unanimously.

## **7. Adjournment**

Councilmember Briseno motioned to adjourn. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

The meeting adjourned at 5:47 p.m.

Respectfully submitted,



Connie Cramer

City Secretary