

**Town of Bayside
Regular Council Meeting Minutes
March 11, 2025**

1. Call to Order

Mayor Sharon Scott called the meeting to order at 6:30 p.m. followed by a Silent Invocation and the Pledge of Allegiance.

2. Roll Call

Mayor Sharon Scott, Mayor Pro Tem David Vega, and Councilmembers Place IV Daniel Molina and Place V Van Williams were present. Councilmembers Place II Charmaine Briseno and Place III Donna Easton were absent.

3. Items by Citizens

No citizens signed up to speak.

4. Discuss/Consider/Act on approving minutes from the Workshop on January 27, 2025, the Regular Meeting on February 11, 2025, the Special Meeting and Workshop on February 20, 2025, and the Workshop on February 24, 2025

Mayor Scott read the agenda item. Councilmember Williams made a motion to approve the minutes. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

5. Discuss/Consider/Act on approving paying new expenses/bills

Mayor Scott read the agenda item. There were no new bills. Councilmember Williams made a motion to take no action. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

6. Discuss/Consider/Act on approving building permits, culvert permits, and permit extensions

Mayor Scott read the agenda item. The permit under consideration was for Brian and Natalie Stephan. Councilmember Williams pointed out we haven't gotten copies of the plumbing, electrical, and HVAC licenses. Mayor Pro Tem Vega made a motion to approve your permit pending that you can start your temporary pole, do your runners for your trailer but no electrical, that temporary pole cannot go until the electrician comes in and brings identification and license. No electrical and no plumbing or nothing until they come in. We have pictures of their license but we need to make sure that license is valid. So, for them to come in here to the office to give us that, then they can put the pole and do everything else. They just have to bring that stuff in. Mr. Stephan informed him they just got the HVAC and would be sending that in through email. Mayor Pro Tem Vega concluded. So that's my motion. Councilmember Williams seconded the motion. The motion carried unanimously. David Gray's extension was considered next. He did not say how long he is requesting. He applied for a mechanical permit on October 28, 2024. There have been no inspections. Councilmember Williams made a motion to give an extension for thirty days than he can get the information to us before the next meeting. Mayor Scott pointed out he has passed electrical in December but he hasn't finished the other two. Mayor Pro Tem Vega added. He still has time on his permit. There was a discussion on him having until April 28th, extensions

and progress having to be made. Councilmember Williams pulled his motion and made a motion to take no action. Councilmember Molina seconded the motion. The motion carried unanimously.

The extension for 320 Second Street was considered next. Mayor Scott informed the Council he has not made any progress since he reapplied for plumbing, electrical or mechanical permits. Mayor Pro Tem Vega added. He hasn't done anything since he applied. His time is up next week. Councilmember Williams added. We need a time line before we do an extension. He has three items on here to do but hasn't given us a timeline. We need to take no action and contact him. Councilmember Williams made a motion to take no action. Councilmember Molina seconded the motion. The motion carried unanimously.

7. Discuss/Consider/Act approving Special Event permits

Mayor Scott read the agenda item. Councilmember Williams made a motion to approve the special events permit for the First Baptist Church. Councilmember Molina seconded the motion. The motion carried unanimously.

Mayor Scott announced the next special events permit was for BVJB. Councilmember Williams made a motion to approve that permit. Councilmember Molina seconded the motion. The motion carried unanimously.

Julie Delaney asked if they had something at the mansion if they had to have a special events permit. Councilmember Williams answered. If it spills out onto the street, you would.

8. Discuss/Consider/Act on approving sign permits

Mayor Scott asked if anyone had any questions on the sign permits for the ice machine that has not been completed yet. Councilmember Williams input. All I can say is I'd like to see the ice machine finished and completed before we go into fencing and signage. There was a question on what is hooked up to plumbing. Mr. Favela answered. There is one plastic line that has to go in. He said he was told he had to have a permit. There was a discussion on what plumbing is already there. Mr. Favela informed Council he hasn't wanted to put it in yet because the building is not secure. This led to a discussion on the secureness of the building. Councilmember Molina asked Mr. Favela if he thought he could do it with a thirty-day permit. Mr. Favela responded. I think so. Mayor Pro Tem Vega input. You are not in compliance. You need to move your RV. Mr. Favela said he was told it was grandfathered in. Mayor Pro Tem Vega informed him he was not. Mr. Favela informed Council the ice machine is a business of its own. The fence and containers are for storage. There is going to be a caretaker's house. It's going to be that trailer. The Council said no. There was a discussion on the RV, having given them 90 days and it wasn't done, and the permit expired in August of last year.

Councilmember Williams pointed out Daniel just offered to give you thirty days to complete the project. Mayor Pro Tem Vega added the trailer has to go. Mrs. Favela informed Council they cut down the fence post and sent another email asking Council to give them an extension for another sixty days. Mayor Scott stated we're talking about the sign permits.

Councilmember Williams added he would like to talk about the plumbing. Mayor Pro Tem Vega reminded them. The trailer has to come out. They did take care of the fence but the RV is not allowed. Mrs. Favela clarified. We have to move the RV off the property. There was a discussion on the email Mrs. Favela sent, someone having to put it on the agenda, the offer on the table being shot down, and having options. Mrs. Favela added. We can't with our circumstances which you aren't aware of. Councilmember Molina added. We gave you ninety days. Mrs. Favela responded. Yes, you gave us time. The water still has to be tested by the

State. Councilmember Williams made a motion to grant the plumbing permit for thirty days provided that the trailer/recreational vehicle be removed from the property. Councilmember Molina seconded the motion. The motion carried unanimously. Councilmember Williams made a motion to take no action on the sign and fence permits. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

9. Discuss/Consider/Act removing members for the Planning and Zoning Commission

Mayor Scott read the agenda item. Councilmember Williams made a motion to remove Ms. Lauren Dunlap from the Planning Commission. Councilmember Molina seconded the motion. The motion carried unanimously.

10. Discuss/Consider/Act on referring the Application for Change of Zoning to the Planning & Zoning Commission

Mayor Scott read the agenda item. Councilmember Williams made a motion to send it to the Planning Commission. He informed the Council he had looked at the official zoning map, and it is zoned as Industrial. It is his understanding when the Town was incorporated, they had to have an industrial area. We need to send it to the Planning Commission, and they can do their due diligence on it. Councilmember Williams restated his motion to send it to the Application for Change of Zoning to the Planning Commission. Councilmember Molina seconded the motion. The motion carried unanimously.

11. Discuss/Consider/Act on the base rate for transient and commercial water and sewer rates

Mayor Scott read the agenda item. The Council discussed the transient water base rate of \$115 vs \$155, the consensus at the workshop of going with a base rate of \$5 per spot, taking time to look at the commercial rates, the base transient sewer rate being \$10 per space, the base rate for the current RV parks would be \$230, the transient water infrastructure rate being \$4 per space, the transient sewer infrastructure being \$2 per space, and it being an increase of about \$2,000 a year. Councilmember Williams made a motion to proceed with the transient water rates based on a \$115 base rate on water and the sewer the base rate is \$230 plus infrastructure and usage. Infrastructure on water is \$4 and sewer is \$2 times 23 spaces. Councilmember Molina seconded the motion. The motion carried unanimously. Mayor Scott asked about the commercial rates. Councilmember Williams made a motion to take no action. Mayor Pro Tem Vega seconded the motion. The motion carried unanimously.

12. Discuss/Consider/Act on scheduling a public hearing date for transient and commercial water and sewer rates

After a short discussion, Councilmember Williams made a motion to schedule the public hearing for transient water and sewer rates on April 8th at 6:15 p.m. Councilmember Molina seconded the motion. The motion carried unanimously. Councilmember Williams made a motion to take no action on commercial water and sewer rates. Councilmember Molina seconded the motion. The motion carried unanimously.

13. Discuss/Consider/Act on removing the council member park committee liaison and appointing a new council member park committee liaison

Mayor Scott read the agenda item. Councilmember Williams made a motion to remove Charmaine Briseno as the council member park committee liaison and to appoint Donna

Easton. Barbara Gray asked Council if they had to have one. The answer was no but it's advisable to. Councilmember Molina seconded the motion. The motion carried unanimously.

14. Discuss/Consider/Act on proposed Ordinance 119 an Ordinance of the Town of Bayside, Texas regulating the type and level of sound emitted in the Town of Bayside and its extraterritorial jurisdiction and providing a penalty for violations of this ordinance

Mayor Scott read the agenda item. Councilmember Williams made a motion since there were no negative comments to pass this ordinance. The motion died for lack of a second. Mayor Pro Tem Vega made a motion that we have no ordinance 119. Councilmember Molina seconded the motion. Councilmember Williams voted no. The motion carried.

15. Discuss/Consider/Act on repairing the new skid pump

Mayor Scott read the agenda item. Councilmember Williams informed Council one has been down for about four months. We need to get it fixed. There was a discussion regarding the issue with the skid pump, no one knowing it was down all this time, it being pump three that won't come back on, it needing to be fixed, and it will be expensive. The people who work on it are out of Edinburg. Councilmember Williams made a motion to proceed in fixing the skid pump. Councilmember Molina seconded the motion. The motion carried unanimously.

16. Discuss/Consider/Act on getting bids for a mosquito sprayer

Mayor Scott read the agenda item. Councilmember Molina informed Council we have enough money to get a new mosquito sprayer. We need to do it before we get those crazy rains. Councilmember Molina made a motion to get three bids for a mosquito sprayer. Councilmember Williams seconded the motion. The motion carried unanimously.

17. Discuss/Consider/Act on what to do with the Massey Ferguson tractor - fix, replace, or surplus it

Mayor Scott read the agenda item. She informed Council in the past we had a tractor and sold it as surplus. Someone bought it, fixed it, and it's still running. We had a backhoe and sold it as surplus. Someone bought it, fixed it, and it's still running. There was a discussion on needing to buy a commercial grade tractor. Mayor Scott asked if we have the money in the budget to fix it. Mayor Pro Tem Vega answered. It would cost \$15,000 to repair it. It has one cylinder and no compression. Councilmember Williams input it is about \$38,000 for a new one. Mayor Pro Tem Vega added. We paid \$30,000 for the one we have. There was a discussion on needing more horsepower, attachments for a larger machine, being able to get a bushing so we can use the attachments we have, needing to have a tractor 40 hp and above to do what you need to do, getting a commercial not a residential tractor, needing to get bids, and surplus the tractor. Councilmember Williams made a motion to go out for bids to replace the existing broken tractor and take a look at attachments, and decide at a later time whether or not we are going to surplus or fix the existing tractor. Councilmember Molina seconded the motion. The motion carried unanimously.

18. Discuss/Consider/Act on what to do with the 2004 Ford F150 - fix, replace, or surplus it


Mayor Scott read the agenda item. There was a discussion on seeing if we can get a truck from the County and surplus the truck. Councilmember Williams made a motion to talk with the County on replacing the truck and put on an agenda to surplus the truck. Councilmember Molina seconded the motion. The motion carried unanimously.

19. Adjournment

Councilmember Molina motioned to adjourn. Councilmember Williams seconded the motion. The motion carried unanimously.

The meeting adjourned at 7:41 p.m.

Respectfully submitted,


Connie Cramer, City Secretary